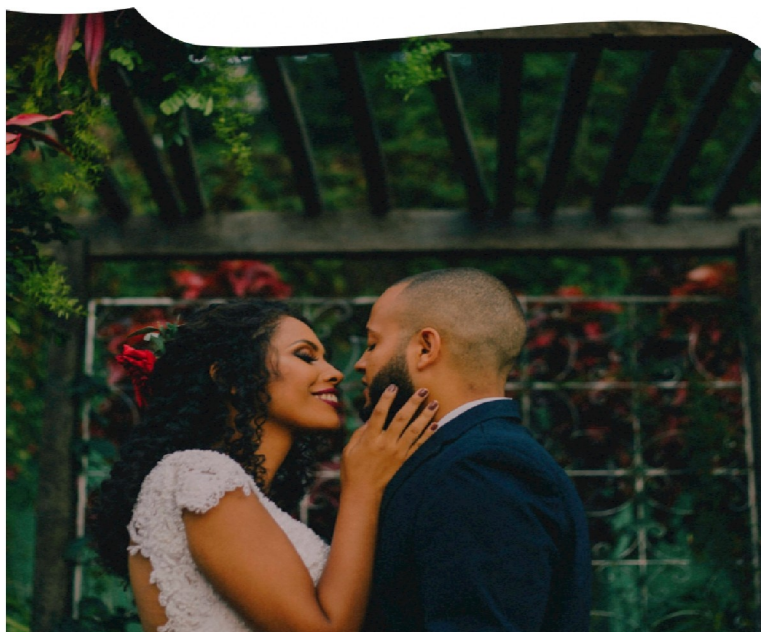




WEDDINGS

AT THE JAMES BUCHANAN HOTEL





Congratulations on your recent engagement,

Thank you for your interest in hosting your most memorable event with us at The James Buchanan Hotel. We are located in the historic town of Mercersburg, Pa.

Our dedicated and experienced team of specialists are excited to assist you in creating a beautiful and memorable event from the initial planning stages, to overseeing and coordinating the wedding as it unfolds.

We pride ourselves on providing unsurpassed service, incomparable views, and exclusive amenities that distinguish us at every turn.

*Upon selection of The James Buchanan Hotel as your venue, you will have exclusive access to our **P**riate Event Specialist who will work with you to ensure every detail of your wedding is perfect, allowing you the opportunity to relax and enjoy yourself with your guests.*

Additionally, you will have the high quality, culinary experience of Executive Chef Austin and his serving staff to prepare and serve your selected menu as you desire.

***F**inally, our professional Banquet Captain will oversee all wedding services in coordination with the **P**riate Event Specialist. An entire team of highly skilled individuals dedicated to you, your guests and you're wedding.*

As you continue becoming acquainted with our wedding packages, keep in mind that we have assembled these packages based on the preferences of many of our guests, but that you reserve the option to work with our Catering Director and Event Specialist to create your own.

Thank you again for your interest in The James Buchanan Hotel and we look forward to welcoming you soon and planning your special day!





At the James Buchanan Hotel

Our circa 1796 hotel is steeped in history, being the boyhood home of our nation's 15th President, James Buchanan — built by his father, James Buchanan Sr. Buchanan's father opened a store, in what is now the Pub, and introduced young James to the problem of keeping things accounted for and in their proper places. By the time James was 10 years of age, his father was one of Mercersburg's leading businessmen. When Buchanan was sixteen, he left Mercersburg to attend Dickinson College. The Buchanan home in Mercersburg later became "Hotel Mercer." Years later operating under new ownership, the James Buchanan Hotel is a staple in this historic town.

To learn a bit more about our rich history please visit <https://www.jamesbuchananhotel.com>.

We are located on five acres in the rolling countryside of South-Central Pennsylvania.

- Just **ninety minutes** from Washington, DC; Baltimore, MD; and Harrisburg, PA
- Just **two and a half hours** from Pittsburgh, PA and Philadelphia, PA
- Just **four hours** from New York City

Our wedding Spaces

Presidential Room

A large formal living room with a fireplace. This space is ideal for dinner or dancing.

The Lounge

A fireplace with leather couches makes this the ideal space for refreshing beverages.

Dining Room

A charming formal room which serves as our main dining room. Vintage lights hang from the ceiling filling the room with a warm yellow glow. Two James Buchanan portraits lay on the rustic walls near an antique cabinet. A engraved wooden bar, Tall Taper candles, and custom-made wooden tables bring enduring gentility. A true essence of authenticity hits the moment you step into the dining room.

Buchanan Garden

Private enclosed provides a beautiful landscape with pergola canopy with vines draping across the rustic wood. An herb and flower garden aligns the outer sides making for an exquisite wedding reception. We can accommodate 80 guests outside. Our parking lot can hold 50 cars.





Wedding and Catering Information with Fees

The James Buchanan Hotel is a full-service wedding venue that offers couples a wide range of services on their special day, including on-site catering and event coordination.

Capacity:

- Indoor Wedding Ceremony and Reception: up to 65 guests
- Outdoor Wedding Ceremony and Reception: up to 80 guests

Venue Rental: Costs vary based on the size of the celebration and the season. The entire hotel can be reserved for the wedding, reception and an overnight stay in our 13 guest rooms. This will be your private Mansion for the day with our staff focused on only your celebration. With the rental of all 13 rooms, there will be no outside guests here during the wedding and reception.

Room Rates and Venue Fee:

	# of Rooms	Venue Fee		Room Fee
		Fri – Sun	Mon – Thu	
Option 1	13	\$1500	\$ 900	\$4100
Option 2	0	\$3500	\$2900	\$0
Option 3	8	\$1750	\$1150	\$2000
Option 4	6	\$2100	\$1500	\$1500
Option 5	4	\$2450	\$1850	\$1000
Option 6	2	\$2800	\$2200	\$ 500

Taxes and 20% Service Charge are not included

Bride and Groom Dressing Rooms: – A dressing room for the bride and attendants to gather and complete make-up and hair before the ceremony will allow for a relaxing and memorable time. You could get some pictures with the dresses on hangers, your bridesmaids, mother of the bride, and still life photos of your flower arrangement and the flowers of your attendants.

A dressing room for the groom and groomsmen to get ready and relax before the ceremony is simply a great idea where final adjustments for boutonnieres, ties, or bowties and reminders would be completed.

The cost would be half of the room rate for up to 4 hours before the event. Add Beer, Wine or Mimosa's for an additional cost per person.

Private Event Insurance: Commercial General Liability Insurance including Host Liquor liability is recommended, which is in an amount not less than \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage. Coverage should be Primary. Such Insurance shall name The James Buchanan Hotel as additional insured, and a certificate of Insurance with an endorsement must be provided 30 days prior to the event.

Smoking: Please note that the Hotel is a non-smoking facility. Smoking is only allowed outside. Cigarette butts need to be properly disposed of in the containers provided.



Liquor Service: Pennsylvania Liquor laws prohibits guests from bringing any alcoholic beverages onto the Hotel's property. We have a full-service bar and an extensive wine list to meet our guests' requirements. If guests bring alcoholic beverages into the Hotel, the renter will be charged the greater of the following: 150% of the estimated bar charges or 150% of the actual bar charges. We stock a large selection of liquor, wines, and beer. If you wish to serve an item that is not in our normal inventory, we can accommodate this, but you will be responsible to purchase any unuse items at our normal price per item.

Overtime Charges: The event is 4.5 hours elapsed time. Overtime is at \$250 per hour. Guests not staying at the Hotel on the evening of the event will need to depart 30 minutes after the end of the event. Additional charges will be incurred in order to provide services to guests not staying overnight at the Hotel.

Valet Parking: Available for up to 50 cars in our parking lot. There is a cost to have a Valet Attendant. Cost based on number of cars and timeframe needing attendant.

Deposit: A deposit of \$3,000 is required to hold the date for your wedding and reception.

Cancellation Policy: If you cancel, all deposits and payment made will be retained by the Hotel

Decoration Policy:

- Biodegradable items such as birdseed and fresh flower petals may be used outdoors.
- The use of bubbles, confetti, glitter, loose flower petals or similar material is not permitted indoors.
 - No tape, tacks, nails, glue or any other adhesive material is permitted.
- Decorations should not cause any safety hazard to your guests or damage to our facility.
 - Decorations on the grounds must be removed at the end of the event.
 - Use of rice or other items that would endanger local wildlife is prohibited.
- A cleanup fee of \$250 applies for removal of decorations or debris left on the premises.

Pets: Pets are not allowed on the property.



Options for Wedding at the hotel

Total Time is 4.5 Hours: Includes time for guest arrival, ceremony and reception

Item	Fri – Sun	Mon – Thu
Ceremony Fee		
Indoor	\$400	\$350
Outdoor	\$500	\$450
White Chair Covers		
Indoor	\$4 per chair	\$4 per chair
Outdoor	\$6 per chair	\$6 per chair
Linens, Silverware, China		
Indoor/Outdoor Up to 90 guests	No Charge; part of venue fee	No Charge; part of venue fee
Indoor/Outdoor Over 91 guests	Additional charges will apply	Additional charges will apply

Service Charge is 20%

Officiate:

- \$100 rehearsal (same day as ceremony)
- \$200 rehearsal (different day than ceremony)
- \$200 ceremony

Cake:

- Hotel Provides Cake – Cost is based on serving size
- Bring Your Own Cake
 - Serving charge is \$3.00 per person inside; \$5.00 per person outside

Flowers:

- \$200.00 for Red Carnations and Roses (Includes bridal bouquet, groom boutonniere and table arrangement)
- Special Requests will have additional charges



Our Fairytale Wedding Package is the perfect beginning to your "Happily Ever After"

Priced to accommodate 65 guests inside and 80 guests outside

*Private Bridal Suite with a complimentary Bottle of Champagne
Beautiful White Resin ceremony chairs with decorative Accent Sashes
along the aisle Chic, modern ceremony arbor decorated with formal white
linen to frame the Bride & Groom Formal, floor length tablecloths with
Iridescent Crush overlays*

*Stunning Chiavari chairs with coordinating
cushions,*

*Formally set dining table complete with
Lacquer Chargers Passed Champagne*

Toast

2500/3000



Our Dream Wedding Package boasts timeless charm

Priced to accommodate 65 guests inside and 80 guests outside

Private Bridal Suite with a complimentary bottle of champagne

White Resin ceremony chairs

Chic, modern ceremony arbor decorated with formal white linen to frame the Bride & Groom

Formal, floor length tablecloths, linen chair covers with coordinating sash

Formally set dining table

2000/2500



Our Love Story Wedding Package is simple & classy

Priced to accommodate up to 50 guests

Chic, modern ceremony arbor decorated with formal white linen to frame the Bride & Groom

Samsonite ceremony chairs

Tablecloths with linen napkins in coordinating colors

Formally set dining table with Mt Diablo banquet seating

2000



*Our Elaborate Elopement Wedding Package is simple
& classy*

Priced to accommodate your Elopement needs

Wedding Officiant or Minister, Bridal bouquet, Groom's Boutonniere & Table Arrangement

Wedding cake, Champagne or wine toast, & a complimentary 20 photos taken by our staff

Delicious 3 course Breakfast Served each morning and a voucher for 10% discount on your stay at the James Buchanan Hotel for your first anniversary.

\$799, plus accommodations, 2-night minimum stay for a wedding couple

Get \$100 off when you bring your own minister

Get \$100 off for midweek elopements, small weddings, and vow renewals

Additional ceremony guests (maximum of 20)

- \$35 each with champagne toast and cake

Taxes and dinner gratuity are not included



*Our Simple Elopement Wedding Package is simple &
classy*

Priced to accommodate your Elopement needs

Wedding Officiant or Minister

Complimentary 20 photos taken by our staff

Delicious 3 course Breakfast Served each morning

\$329, plus accommodations, 2-night minimum staff for a wedding couple

Get \$100 off when you bring your own minister

\$20 each for additional ceremony guests (maximum of 10)

Taxes and dinner gratuity are not included



Elegant Additions

A la carte priced for 80 guests

The James Buchanan Hotel is a full-service wedding venue that offers couples a wide range of services on their special day, including on-site catering and event coordination available. The venue also provides the following wedding event services and items:

Additional Charge

- *Accommodations*
- *Event planning and coordination*
 - *Wedding Officiant*
 - *Bride Dressing Room*
 - *Groom Dressing Room*
 - *Chair covers*
 - *Cleanup*
 - *In-house bar*
 - *In-house catering*
- *Linens, Silverware and China*
 - *Lighting / Sound*
 - *Liability Insurance*
 - *Babysitting*
 - *Officiate rehearsal*
 - *Cake*
 - *Flowers*
 - *Photographers*
 - *DJ*
 - *Live Band*
- *Officiate rehearsal*
 - *Cake*
 - *Flowers*
- *Photographers*
 - *DJ*
 - *Live Band*

No Charge

- *Free parking*
- *Wireless Internet*



Wedding Catering Packages

Package	Cost	Service	Hor D'Oeuvres	Soup or Salad	Entrees
<i>Formally Elegant</i>	<i>\$65 PP</i>	<i>1 Hour</i>	<i>Choose 4 *\$3.00 for each additional</i>	<i>Choose 1</i>	<i>Choice of 3 plus 1 Vegetarian</i>
<i>Simply Elegant</i>	<i>\$55 PP</i>	<i>1 Hour</i>	<i>Choose 3 *\$2.50 for each additional</i>	<i>Choice of 1 Salad</i>	<i>All (Includes 1 Vegetarian)</i>
<i>Hor D'Oeuvre Reception</i>	<i>\$25 PP</i>	<i>1 Hour</i>	<i>Choose 3 *\$3.50 for each additional</i>	<i>None</i>	<i>None</i>

**All entrees served with Chef's Seasonal Sides*

**All entrees served with Warm Baked Rolls*

**All entrees are to be pre-ordered*

**Beef selection will require temperature choice, or all will be cooked at medium*

**Coffee and Hot Tea included*

**Wedding Cake Service is included for all packages*

**Children's menu available upon request*

**Name Cards are included for all packages except Hor D'Oeuvre Reception*

**Bride/Groom provide seating chart and menu selection for each guest*

**Does not include 6% sales tax or 18.5% gratuity*



Hors D'Oeuvres Reception

*Hors d'oeuvres are to dinner what aperitif are to wine:
you may be in a mood for little heavy for your event instead of a full meal on their own,
no problem we've got you covered.
You may choose three from below
\$25 per person*

Grilled Chicken and Roasted Red Pepper Quesadillas

Chicken Satay with Grilled Shishito Crema

Mini Crab Cakes

Mushrooms Stuffed with Crabmeat

Grilled Chicken Wrap with Caesar Dressing

Prosciutto and Fig Crostini with Goat Cheese

Watermelon Barbs with Lime Salt and Lemonade Gel Vinegar Vegetable Spring Rolls (Seasonal)

Bourbon Glazed Meatballs

Wedding Cake Service Included - Cake provided by hosts Coffee and Tea



Simply Elegant Dinner Package

\$50 per person

Salad

One Selection for all guests

Garden or Caesar

Entree

Select two of the following

Or

All are available – pre-ordered for each guest

Lightly Breaded Chicken Breast

Stuffed with Prosciutto and Fresh Mozzarella

Classic Poached Salmon in a white wine and lemon juice

Drizzled with lemon dill Hollandaise

Beef Filet Tips

Smothered with exotic wild mushrooms in a Cabernet Demi-Glace

Included:

Wedding Cake Service – Cake provided by hosts

Warm baked rolls

Coffee and tea



Formally Elegant Dinner Package

Hor D'Oeuvres

One Hour Service

A selection of four

Additional item - \$3 per person

Chicken Satay with Grilled Shishito Crema

Mini Crab Cakes

Mushrooms Stuffed with Crabmeat

Grilled Chicken Wrap with Caesar Dressing

Prosciutto and Fig Crostini with Goat Cheese

Watermelon Barbs with Lime Salt and Lemonade Gel Vinegar Vegetable Spring Rolls

Bourbon Glazed Meatballs

Brie en Croute and Spinach & Artichoke Rangoon

Salad

Select One selection for all guests

Garden, salad with ranch or

Italian dressing Caesar

Entrees Selections

Served with Chef's choice of seasonal sides

Honey Bourbon Glazed Chicken

Grilled Chicken Breast with a honey bourbon sauce

Old Bay and Yuengling Steamed Shrimp

Served with preserved lemon confit

Grilled Sirloin Steak

10 oz. Sirloin Steak with Cabernet Demi-Glace

Old Cornish Hen

Cornish Hen with thyme, garlic, shallots and lemon



Beverage Options

Consumption Bar: Full-service house wines, premium liquor, beer, and soft drinks. Bartender fee is \$100.00.

- ▶ One bar station
- ▶ Host pays based on consumption
 - House wines - \$10.00
 - Beer - \$4.00
 - Mixed Drinks - \$10.00 - \$13.00
 - Soft Drinks - \$2.50

2 Hour Open Bar: Full-service house wines, liquor, beer, and soft drinks. Bartender fee is \$100.00.

- ▶ One bar station
- ▶ \$26 per person
- ▶ 2 hours for Hor D'Oeuvre Reception
 - ▶ Requires advance deposit

2 Hour Open Bar for Wine and Beer: Full-Service house wines, beer and soft drinks; no liquor. Bartender fee is \$100.00.

- ▶ One bar station
- ▶ \$21 per person
- ▶ 2 hours for Hor D'Oeuvre Reception
 - ▶ Requires advance deposit

Cash Bar: Full-service house wines, premium liquor, beer, and soft drinks. Bartender fee is \$100.00.

- ▶ One bar station
- ▶ Guests pay
- ▶ Hosts guarantees minimum sales of \$13 per person
 - House wines - \$7.50
 - Beer - \$4.00
 - Mixed Drinks - \$7.50 - \$11.00
 - Soft Drinks - \$2.50

Champagne Toast: Includes House Choice of Champagne or Sparkling Wine

- ▶ \$6 per person served by wait staff
- ▶ \$10 per person served by bartender

Additional bar stations are available for an additional fee. If you prefer a specific wine or liquor served to your guest and we do not offer your selection, special arrangements may be made. Restrictions may apply. All alcoholic beverage prices include PA Sales Tax. We do not serve shots.